



# Unforeseen and Unique Circumstances Application for Single Course Provision

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## Government Schools

School name: \_\_\_\_\_

School postal address: \_\_\_\_\_

School phone: \_\_\_\_\_

School email: \_\_\_\_\_

Student name: \_\_\_\_\_ Year: \_\_\_\_\_

## Referral

This category is designed to meet unforeseen and unique circumstances not identified in the Single Course Provision Information Handbook.

### Application and Approval – Single Course Provision

Principals of home or host schools who seek single course provision to meet unforeseen and unique circumstances not identified in the Distance Education Enrolment Procedures must provide a statement outlining these circumstances and provide their request for consideration by the Director, Educational Leadership.

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\_\_\_\_\_  
\_\_\_\_\_

## Director, Educational Leadership

I have reviewed the documentation for this application for distance education. I certify that:

- policies or procedures have been followed
- the educational and/or welfare needs of the student cannot be met by the home or host school
- there are no other ways the home or host school can provide the course requested (eg through a connected classroom arrangement)
- the distance education school is the most appropriate option.

I recommend single course provision for the student whose name appears above.

Name of Director, Educational Leadership: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_